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Pondera County Conservation District

406 North Main- Conrad MT 59425- Phone (406) 278-7611 ext. 101- Fax (406) 278-7997

The Pondera County Conservation District Board of Supervisors met on **Tuesday August 19<sup>th</sup>, 2025, at 8:00 am** at the USDA Service Center in Conrad, Montana.

**Call to Order:** Chairman Paul Jones called the meeting to order at 8:08 a.m.

**Present:** Sarah Zielke

Koltin Christiaens

Paul Jones

Eric Gunderson

Kaysie Steele

Kesler Martin

**Absent:** Roger Paulsen

Ramsey Offerdal Jr.

**Previous Minutes:**

- Sarah Zielke moved to accept the previous meeting minutes. Eric Gunderson seconded the motion. Motion carried.

**Bills and Financial Statement:**

- Kaysie Steele presented the financial statement. Eric Gunderson moved to accept the financial report. Kesler Martin seconded the motion. Motion carried.

**Public Comment:** Topics not on the agenda may be discussed, but if action is required, the topic must first be placed on the next meeting agenda.

**NRCS:** Koltin Christiaens shared that they are currently completing status reviews for CSP and EQIP projects for the county. Koltin shared that they will be starting the RCCP with the Blackfeet Reservation soon in which they will start meeting with producers to see where they would like the pivots for the project. Koltin shared that there will be an upcoming deadline of

September 15<sup>th</sup> for CSP contracts. Kotlin, lastly, reported that there is a new acting State Conservationist and her name is Gail Barry, she is from Montana originally but recently transferred from Washington, D.C.

**MSCA:** No one present to report.

**PCCRC:** No one present to report.

**MSU Extension:** No one present to report.

**Pondera Weeds District:** No one present to report.

**PCCD:** Administrator

- Kaysie Steele submitted a written report.

**Old Business:**

- July Newsletter
- Update on Jim Simpson's Forest Products Story
- RMIS Occupational Accident and Business Travel Insurance Add-on
- Update on new RRG Grant Requirements
- Supervisors Quarter 2 Government Mileage Reimbursement Checks
- HR Block Meeting 7/9 at 10 am for Quarter 2 Payroll Reporting
- Teton County CD inquiring if PCCD would consider renting equipment to producers in their county due to them not being in a financial position to purchase a fabric layer.

**New Business:**

- The board held the Permissive Mill Levy Hearing at the start of the meeting. There were no public attendees. The hearing passed unanimously in support of taxpayer dollars aiding in a health stipend for the district employee.
- Kaysie Steele gave an update on the MOU between PCCRC and PCCD for DNRC project grants. The board reviewed the comments on the MOU from the district's legal services. Most questions/comments pertained to procurement laws the CD must follow. The board agreed to send the legal comments to the Canal Company's attorney for further clarification as the concerns were regarding some wording in the MOU that the Canal Company attorney originally drafted. Once received back, the board agreed to meet again to vote on a finalized version of the MOU to be sent in to DNRC to get the projects moving again.
- Question arose about the Area III Meeting this fall held this year in Big Sandy, MT. Kotlin Christiaens confirmed that the event is scheduled for September 25<sup>th</sup>. Kaysie Steele mentioned she will have the registration form at the next board meeting to complete.
- Kaysie Steele shared a document sent from MACD pertaining to their 2025 Board Openings. Kaysie Steele shared that Executive Director of MACD, Rebecca Boslough-King, will be stepping down from her position in September.

- Kaysie Steele shared an updated document for Ken Wheeler's 310 permit. New signatures were required from the board on the CD Decisions document due to the original being misplaced.

**Executive Session:** None

**Correspondence:**

- CDB August Report

**Adjournment:**


- Kesler Martin moved to adjourn the meeting. Eric Gunderson seconded the motion. The motion carried.
- Paul Jones adjourned the meeting at 8:28 a.m.

**CALENDAR**

- September 9<sup>th</sup> PCCD Board Meeting

Respectfully submitted,

Kaysie Steele, PCCD Administrator

  
9-9-2025

PCCD CHAIRMAN